



Otzar HaHochma

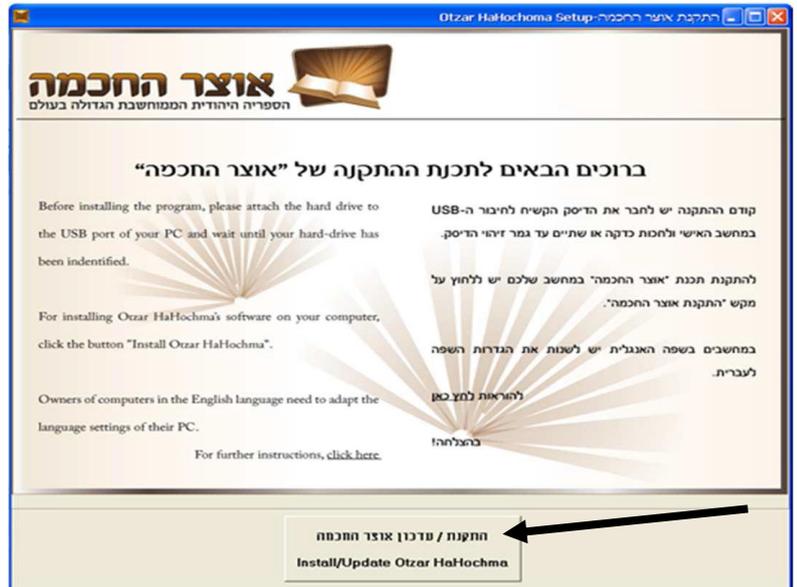
The world's largest digital library of Judaic books

We thank you for choosing to upgrade to version 13.0.

Upgrade Instructions:

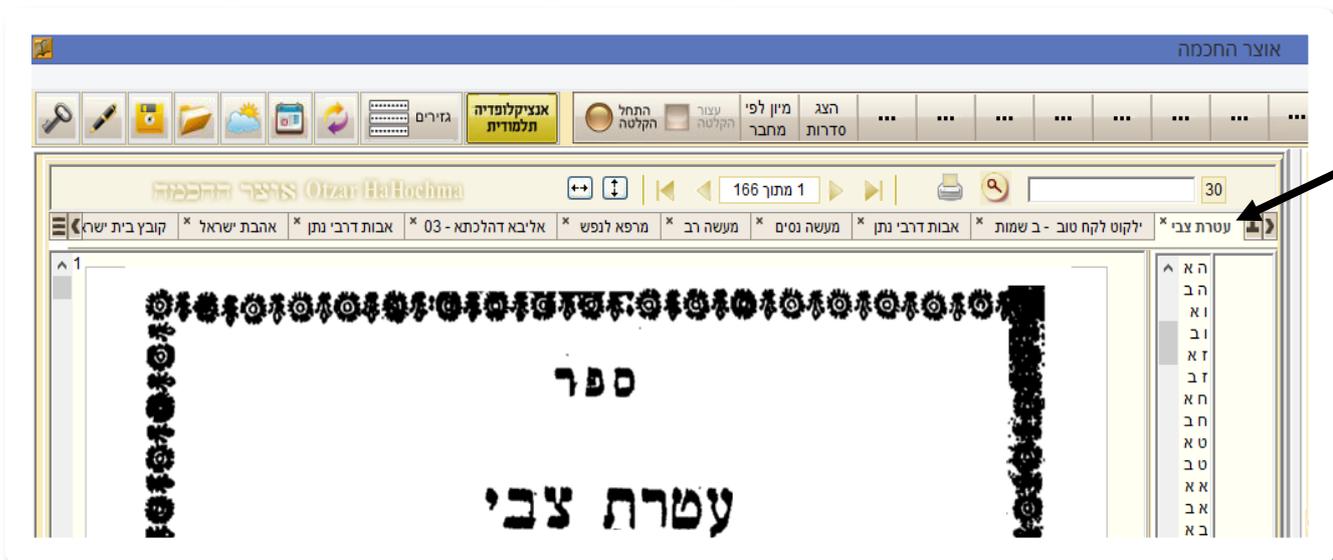
1. Connect the disk to the computer.
2. Click on My Computer and open the Otzar HaHochma disk.
3. Click on the  icon.
4. Select the option "Install/Update Otzar HaHochma".

PLEASE NOTE!! If you are upgrading from version 12 to version 13, you do not need a user code to use the program. Only if you are upgrading from an earlier version, contact us when the installation is complete, to receive a new code (קוד משתמש), Monday-Thursday from 8:30AM to 5PM IST at +972-2-5866078.



What's New? Key changes in version 13.0

Tab options for books in Quick View preview

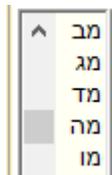


- A) The tabs enable you to keep any book readily available at any time:
Click the (+) button that appears on the right side of the tab strip. The book that is currently open will now appear as a tab. Any time that you want to glance at or study this book, hover

the mouse pointer on the tab. The book will “float” and appear in a new, separate window. If you want to see the book in the main window, click a single click on the tab. Close the “floating book” window by moving the mouse away from the book area as well as the tab area and the book will disappear.

- B) There are a number of ways to organize your tabs. Right-click on one of the tabs for the popup menu:
- קבע עמוד נוכחי** – If the tab has been set to a specific page in the book, and you wish to change it to a different page, navigate to the page that you want and then select this option from the menu. The tab will now show the newly set page.
 - הצמד** – This option allows you to give priority to certain tabs, so that they can appear in an easily accessed, fixed position. Any tab that you choose to apply this option to will appear on the far right of the tab strip, with its title in bold. Even when all tabs are closed at once and removed from the tab strip, these tabs will remain.
 - ערוך שם** – You can change the name of the tab as necessary. This is particularly useful when the titles are long and take up useful room on the tab strip.
- C) You can enlarge or shrink the width of the tab card by hovering the mouse pointer on the left edge of the tab card. Click and drag left or right.
- D) You can change the tab’s position by clicking the tab and dragging it to the desired location.
- E) When the number of tabs is wider than the screen width, two arrows will appear at either side of the tab strip. Click them to move the list of tabs right or left.
- F) The button on the left of the tabs  allows you to hide or reveal the row of buttons above the tab strip.

Page notation per physical book page numbers



Please note! In place of the arbitrary running number that we previously assigned in earlier versions, the page numbers listed are now the actual, physical book’s page numbers. Since this requires a great deal of manual work, there are still some books in the library that do not yet have this feature. Currently we have over 40,000 books notated in this way.

Tab options for book lists in the Catalogue Listing

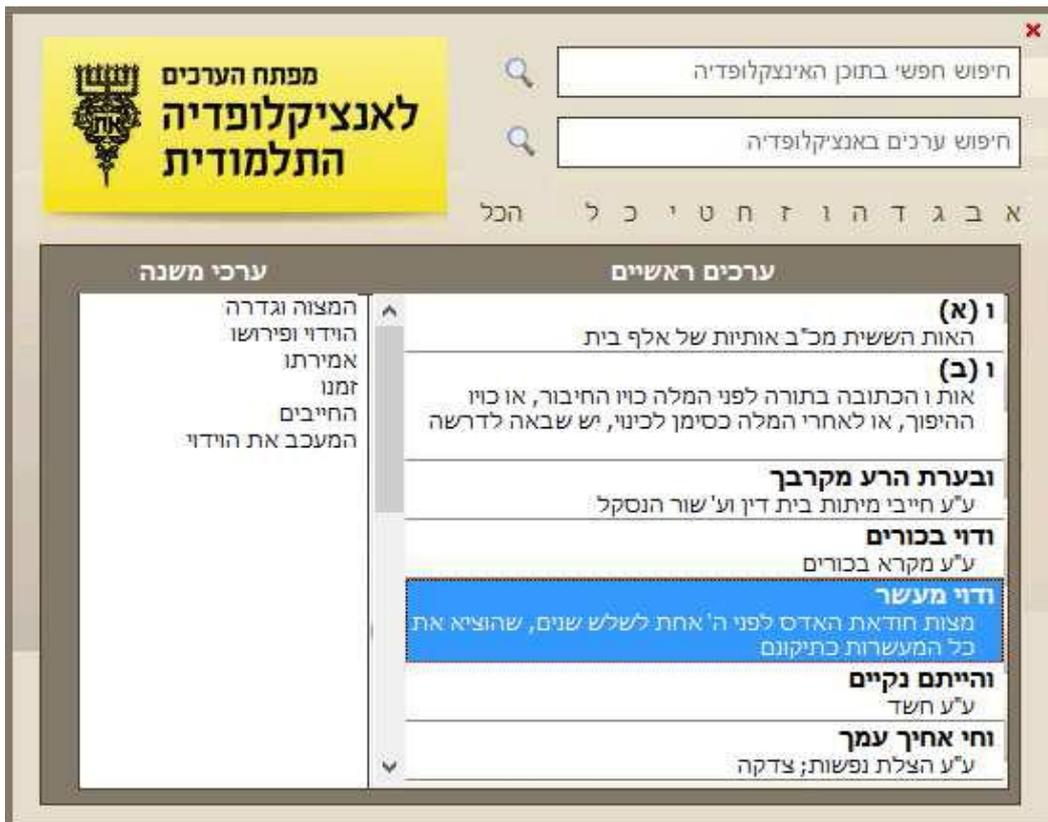


As with the Quick View screen, you can also save tabs of "רשימות ספרים" or book lists to keep them readily available and accessible. Create and use the tabs as described for the Quick View preview tabs. The program remembers the current visible position of the list, as well as the currently selected book on each tab.

Encyclopedia Talmudis



Click the "Encyclopedia Talmudis" button to open this window:



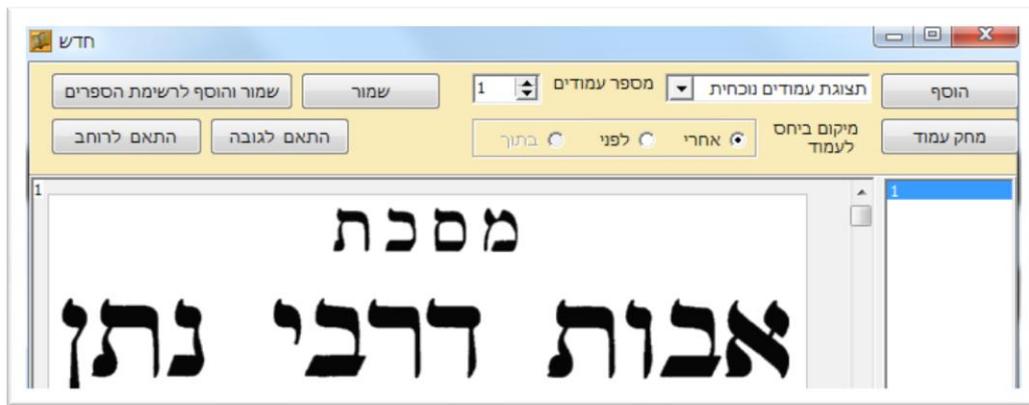
There are two search options:

1. **Entry search:** Type the desired entry in the "חיפוש ערכים באנציקלופדיה" text box. The search will be carried out only on the main entries. Click on the magnifying glass beside the text box to search the sub entries as well. Double-click the desired entry listed in the index to open the Encyclopedia.
2. **Free text search across the Encyclopedia:** Type the search term in the "חיפוש חופשי בתוכן האינציקלופדיה" text box and click the magnifying glass.

Compile a new book

"עריכת ספר" allows you to compile and arrange a new book from the existing books in the library, as well as including your own text and images.

Click on the menu "עריכת ספר" and select "ספר חדש". This window will appear:



The default is to add the currently visible pages in the Quick View preview pane (תצוגת עמודים) (נוכחית). Click the button **הוסף** to add the current page in Quick View. If you want to add multiple pages, enter the number in the box next to **מספר עמודים**.

There are a number of options to select from the dropdown box in the dialog to change the type of addition you'd like to make to the new book:

1. **הוסף קטע מסומן** – Add selected text. First select the text on the page visible in the preview pane by clicking and dragging the mouse pointer. Then click the button **הוסף**. The selection will be copied to the newly compiled book. Select the placement of the text in relation to the other pages in the book by clicking one of the options:



2. **טקסט או תמונה מהלוח** – Copy text from a Word document, or an image from any file (**CTRL + C** or select **Copy** from the right-click popup menu) and come back to the Otzar HaHochma screen to click the button **הוסף**. The data on the clipboard will be added to the new book.
3. **תמונה מקובץ** – Click the button **הוסף**, and select the picture file you want to include in the new book from the file selection dialog.

Once you have arranged the book's contents, there are two ways to save the book.

1. **שמור** – The book will be saved to a folder, but will not be added to the book list. The option is used to save the book while it is still being worked on, before it has been completed.
2. **שמור והוסף לרשימת הספרים** – The book will be saved as in the folder, as well as being added to the current book list amongst the other books in the library.

If you want to edit or change a book that has already been compiled, click on the menu **עריכת ספרים** and select the **פתיחה מקובץ** option.

B'Hatzlacha,

The Otzar HaHochma Staff